

Romer's Catering

St. Henry

321 S. Eastern Avenue (SR I18)
St. Henry, OH 45883
419.678.8482

Celina

1100 S. Main Street (SR 127)
Celina, OH 45822
419.584.0606

Greenville

118 E. Main Street
Greenville, OH 45331
937.548.2202

Piqua

201 Robert M. Davis Parkway
Piqua OH 45356
419.852.1612

PIQUA BALLROOM INFORMATION

Venue Rental: Saturday - \$1,250 Sunday thru Friday - \$750

- ◆ Rental price is based on a 5 hour booking (\$25.00 charge for each additional hour)
- ◆ \$350.00 additional fee applies when food catering service is not utilized
- ◆ Venue includes access to our outdoor scenic pond & gazebo

Venue Rental Inclusions:

- ◆ Set up – Table and chair set up for entire venue
- ◆ Skirting on all special tables
- ◆ White Linen Tablecloths throughout entire venue
- ◆ Black or Ivory Linens also available
- ◆ Clean Up – Busing tables throughout the event, any overall cleaning & trash removal
- ◆ Floor Easels (for special signs, posters, pictures, etc.)
- ◆ Podium
- ◆ Sound System – Microphones, & Dinner Music

Specifics for events:

- ◆ A \$750 non-refundable deposit is due when the contract is signed
- ◆ Event to be over by midnight on the day of the event
- ◆ Balance of rental payment due 60 days prior to date of event, along with approximate food and equipment costs.
- ◆ The renter may be held liable for damages to the building. All decorations, theming and entertainment must be approved by Romer's representative at least 14 days prior to the event. No confetti, glitter or fireworks are allowed. No open flames are allowed, but votive candle lights and enclosed candles are acceptable for use

Optional Enhancements:

- ◆ Décor Packages
- ◆ Audio Visual Package
- ◆ Equipment Rental
- ◆ Entertainment Options



* Extra servers for special needs may be added at an additional cost.

* There may be an extra charge per server per hour for delays in meal serving time.

* We will have chandelier and decorative lighting in the ceiling. All other ceiling or wall decorations must be approved 2 weeks prior to event. Any candles used must be contained.

* Sales tax is not included in listed prices.

*Mandatory 18% Service fee will appear on final invoice. The Service Charge on all food and beverage expenses will be added to the final invoice. While the catering menus show a breakdown of the event elements and their costs, the service charge helps cover the other costs required for the event such as: event coordinators, event servers, set-up team, culinary team, all prep work, back of house charges such as transporting equipment, product, property maintenance and upkeep, office supplies, utilities, liability insurance, licenses, cleaning products & labor, restroom supplies, linens, etc. Please note that the service charge is not a gratuity. Unlike in restaurants where most staff rely on gratuities for their pay, our staff is fully compensated and also receive an annual profit sharing bonus. Gratuities are never expected, but always appreciated.

*3% processing fee will be charged to all credit card payments.

*Prices subject to change without notice